



PLEASE PRINT CLEARLY

Personal Information

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

Why are you interested in volunteering? Personal interest Community Service Other _____

Age: Over 18 years old Under 18: If under 18, I am _____ years old.

Have you ever volunteered or worked for Davenport Public Library? No Yes If so, when? _____

Experience and Education

What is your educational/training background?

What is your employment history?

Have you had any previous experience as a volunteer? If so, with what organizations, and what kind of work did you do?

Your Interests at Davenport Public Library

How did you learn about volunteer opportunities at the Library? Ad Website Other _____

How long can you commit to volunteering?

- One time Special Occasion (i.e. Book Sale, Programming, etc.) Occasionally
- Regular Set Schedule from January 2nd--March 31st (minimum 1 hour a week when possible)
- Regular Set Schedule from April 1st--June 30th (minimum 1 hour a week when possible)
- Regular Set Schedule from July 1--September 30th (minimum 1 hour a week when possible)
- Regular Set Schedule from October--December 31st (minimum 1 hour a week when possible)
- Other _____

What days/times are you available? Tuesdays Wednesdays Mornings
 Thursdays Saturdays Afternoons
 Evenings

Do you prefer to work (check all that apply):

- Directly w/ people served Behind the scenes Independently
- Technology No preference With a group

Skills you would like to use while volunteering: _____

Do you have any special needs or restrictions we should be aware of? Yes No

Please Describe:

Please describe in 3-5 sentences why you want to be a volunteer at Davenport Public Library:



Criminal History

All volunteer positions require a Criminal History check. Conviction will not necessarily disqualify you from participating. Have you ever been convicted of a felony? Yes No
If yes, explain.

Davenport Public Library considers applicants for volunteering without regard to sex, race, age, religion, national origin, sexual orientation, veteran or marital status, or any other legally protected status. We provide reasonable accommodation to qualified individuals with disabilities when it would not be an undue hardship. If you need a reasonable accommodation in the pre-placement process, please contact the Librarian.

AUTHORIZATION AND AGREEMENT BY APPLICANT

1. I certify that all answers or statements I have made on this application or on other supplementary materials are true and correct without omissions. I authorize Davenport Public Library to contact any employer, organization or party necessary to obtain information concerning my previous experience and/or education, except as otherwise indicated. I release Davenport Public Library from all claims and liabilities of any nature arising from such investigations or the supplying of information for such investigations.
2. In expressing an interest in a volunteer assignment, I give permission for, and understand that with proper notification to me, Davenport Public Library may conduct one or more criminal history background checks on me through the Washington State Patrol or an equivalent inquiry to a federal law enforcement agency. This background check is in compliance with the Child/Adult Abuse Information Act.
3. I understand that Davenport Public Library will provide reasonable accommodation to qualified volunteers so that the volunteer is able to perform required duties when possible. In some cases, the need for an accommodation may lead to a different volunteer assignment. In the event that I need an accommodation, I understand that I should discuss my need with library staff where I am assigned.
4. I understand that, should I be assigned as a volunteer, in the course of my volunteer assignment, I may have access to personal information about library users, including their request for information and records of materials they may have borrowed. I hereby agree to hold such information in complete confidence and to access it only as necessary to fulfill my volunteer assignment.

Signature of Applicant

Date

Parent/Guardian Signature (required if less than 18 years of age) Date